

Business Analyst/Consultant

Job Description

Summary of Position

The Business Analyst is a key member of The Data Shed's professional services and product build team, responsible for leading the design, development and implementation of intelligent analytical solutions for clients, and building out The Data Shed's proprietary software range.

The Business Analyst will work with sales and delivery teams to ensure that requirements are aligned to both clients and internal strategy, and development occurs in line with requirements.

Getting under the skin of an issue is critical. Our ability to deliver at speed is grounded in a fundamental understanding of the challenges faced by our clients. Being tenacious, and willing to challenge the assumptions of even the most senior of our clients is important.

Responsibilities

The Business Analyst will:

- Work closely with the directors and senior technical management to engage with clients, guide and formulate requirements, and deliver specifications to the development team.
- Maintain a detailed appreciation of the solution through delivery to ensure it meets any changing requirements.
- Be clear and articulate in both written and verbal communication
- Be comfortable presenting to technical teams, and to C-level executives.
- Define and improve documentation standards and processes.
- Be responsible for the creation and management of essential project artefacts (examples listed below)

Skill & Experience

The Business Analyst should have most of the experience below:

- Experience working within complex projects with multiple streams of delivery
- Strong business process modelling and analytical skills
- Experience of applying data and analysis to a business (Six Sigma, BPM etc)
- Consulting experience
- A highly numerate or data-centric degree (Economics, Maths, Statistics, Physics etc)
- A strong relationship builder – building honest, frank and constructive relationships within all levels of an organisation.

Above all, the Business Analyst should be able to listen to a customer, question intelligently and work with the development teams to document and deliver their requirements.

Location, On Call & Shift Allowance

The Business Analyst will be based at the DataShed's Leeds office. Flexibility to travel to client sites occasionally may be required.

Aftefacts

- Templates & Approaches
- Business/Functional/Technical/System Requirements
- Client Onboarding, Background & Context
- Initiation Plan (Client or Project Component) – Must/Should/Could Haves
- Traceability matrices
- Project Contents & Mapping Docs
- Stakeholder Identification & Communications
- Exit Map (Handover, Deliverables, Training)
- Meeting Notes
- As Requested/Built/Will Be Gap Analysis
- Scope/Epic statements/User Stories
- Data Model/Process Logic
- Decision/Status Log
- Resources
- Change Management processes
- Reports
- Project Glossary
- 'How-To's (in conjunction with Delivery Team)

At The Data Shed, we are all responsible for our own, and each other's development. As such, we are encouraged to deploy coaching and feedback skills on a daily basis to facilitate the improvement of all. Experience of these skills is helpful but being open to them is a must.